

Ventura College Foundation
BOARD OF DIRECTORS MEETING
Wednesday, August 26, 2015, 5:00 p.m.
Union Bank Community Partners Center

MINUTES

A regular meeting of the Board of Directors of the above corporation was held on **Wednesday, August 26, 2015 at 5:00 p.m.** at the Union Bank Community Partners Center in Ventura, CA. The purpose of the meeting was to conduct general business.

A quorum was declared present based on the presence of the following directors:

Directors Present (20): Tom Anthony, Amy Cherot, Ken Collin, Ellyn Dembowski, Greg Gillespie, Ruth Hemming, Patrick Jefferson, Elise Kearney, Matt LaVere, Mike Montoya, Vicki Murphy, Erin Prewitt, Donna Santo, Norbert Tan, Richard Taylor, Eleanor Tillquist, George Tillquist, Rob van Nieuwburg, Sharon Watts Woolley, and John Woolley

Directors Absent (5): David Bianco, Daniel Jahng, Michael Klausler, Rene Rodriguez, and Helen Yunker

VCF Staff in attendance: Anna Benscoter, Wendy Carlton, Adriana Dominguez and Anne King

Special Guests: Pamela (Allyx) McCormick, Phoenix Scholarship Recipient and Ted Prell, EEG Recipient

CALL TO ORDER

Ventura College Foundation Chair John Woolley called the meeting to order at 5:00 p.m.

CONSENT AGENDA

- **MOTION: It was moved that the Board of Directors approve the May 27, 2015 Board of Directors minutes. MSC.**

STUDENT SPEAKER

Ms. Dominguez introduced student guest speaker Pamela McCormick. Ms. McCormick grew up in foster care and moved to California at age 16. Although difficult, Ms. McCormick managed to finish high school and get her AA at Ventura College. After overcoming several obstacles, including addiction, Ms. McCormick decided to return to Ventura College for a fresh start. She applied for scholarships and received the Helen Yunker Phoenix Scholarship and two additional transfer scholarships. Ventura College had helped rebuild her life and self-esteem. Receiving scholarships inspired her desire to give back to the community. Ms. McCormick transferred to CSUCI to earn her degree in Art Therapy. She hopes to one day open a nonprofit art center for children in the Westside Ventura community. Ms. McCormick thanked the Board for providing support when she needed it the most.

FACULTY SPEAKER

Mr. Woolley introduced faculty guest speaker, Ted Prell. Mr. Prell is a criminal justice instructor. He received an Educational Enhancement grant in 2015 to design a realistic crime scene and forensic lab for one of his criminal justice classes. He explained that this grant allows his students to learn the subject matter by having a “hands-on” experience versus being lectured in a classroom. He teaches this course once a year. He offered to give tours of the forensic lab this fall. He thanked the Board for their generous support of the Educational Enhancement grants.

ITEMS REMOVED FROM CONSENT AGENDA

None.

SPECIAL PRESENTATION & BOARD MEMBER RECOGNITION

Mr. Woolley presented a recognition certificate to Mr. Tillquist for his many years of service and generous support of the Ventura College Foundation. Mr. Tillquist will serve as a *Board Member Emeritus*, an honor that was bestowed upon him by the VC Foundation Board of Directors.

SPECIAL PRESENTATION & SPECIAL RECOGNITION TO GIBBS TRUCK CENTERS

Mr. Ed Gibbs, Sr., his wife, Mrs. Gibbs and Mr. Ed Gibbs were in attendance to accept the recognition. Mr. LaVere thanked the Gibbs family for their committed partnership and generous \$950,000 commitment to the Ventura College Diesel Technology program. Dr. Gillespie and Ms. King expressed their thanks as well. The Diesel Technology program will launch in fall 2016. It will be a 2-year Associate Degree program with the goal of creating a pipeline of local workers to be hired at Gibbs Truck Centers. Ed Gibbs, Sr. and his son, Ed Gibbs, are excited to work with the foundation and college administration and look forward to continue growing this partnership.

COMMITTEE, STAFF AND ADMINISTRATIVE REPORTS

Board Chair: Dr. Woolley gave the report. Mr. Rodriguez recently had heart valve and by-pass surgery and is recovering. Ms. Watts Woolley passed a get well card around for all Board members to sign. VCF staff will arrange flowers to be delivered to the Rodriguez's home. Dr. Woolley thanked the Board for their annual commitments this coming year. Dr. Woolley paid his annual commitment at the meeting and encouraged the Board to fulfill their commitments early in the new fiscal year. Dr. Patrick Jefferson was welcomed as a new board member to the Ventura College Foundation and thanked for his efforts in meetings with Foundation staff and college administration regarding the Promise program and Master Agreement. Dr. Woolley mentioned that there is an open seat for a faculty representative and possibly a student representative. This will be further discussed in nominating committee meetings. All board members are invited to Helen Yunker's birthday lunch at Marie Callender's on September 3. The Board Holiday party will take place at Mr. LaVere's parents' home on Friday, December 18.

College President: Dr. Gillespie gave the report. There was some growth in overall enrollment this fall compared to last fall.

This academic year the college will focus on three priority areas:

- *Accreditation:* The accreditation team will have a site visit in October 2016
- *Student Equity and Success:* The college is currently involved with the *Achieving the Dream Network*. We have been assigned two coaches that will be analyzing college policies with the goal of closing the equity gap that exists at the college. The coaches will return to campus in November 2015. Dr. Gillespie will keep the Board updated as this progresses.

Executive Director: Mr. Tan introduced, Wendy Carlton, Grants and Program Specialist to the board. Mr. Tan also let the Board know that Ms. Dominguez, Development Associate, will be leaving the Foundation and pursuing a Master's Degree at Cal Lutheran University and has accepted a position in their Graduate Admissions office.

Program Sustainability: Ms. Watts Woolley gave the report.

- **Promise Fundraising Update:** Thank you to Rob, Mike and Ellyn! Their house party has raised \$13K over 5 years so far. One guest is considering a gift of stock and will meet with Rob, Mike, Greg and Norbert in October about this. Ken and Doris Collin will be hosting a fundraising house party. Thank you, Ken. Date to be determined. Ms. Watts Woolley encouraged all board members who are not involved in Promise fundraising already to schedule a house party. Current and past Chairs are hosting an event on November 12 at the Blackburn House property owned by Richard Taylor. The Chairs have already pledged to give \$25,000 over the next five years to the Promise.
- **Haas Update:** Haas has committed \$100,000 this year. Staff is working on a proposal to be submitted in September requesting \$50-\$80,000 for Promise and the remainder for machining scholarships.

- Prospect ID Sessions: Ms. Watts Woolley thanked various Board members for their involvement in prospect ID sessions that took place in the spring/summer. Tours and one-on-one meetings are in the process of being scheduled for this fall.

Scholarships and Grants: Dr. Woolley gave the report. The committee met and wants to make every effort to increase the number of students served. Mr. Bianco made a motion to increase the number of students accepted for the Promise program this year. This motion was presented to the finance committee. Mr. LaVere reported on the Textbook Lending Library. There were more check outs this year than the past two years. The Foundation instituted a voucher program this year that gave 250 students \$140 to spend at the book store on campus. Ms. Carlton and two volunteers attended the Lending Library collecting student information. 250 students were selected at random. Next year, logistics of the voucher system will be fine-tuned. Mr. LaVere will call a meeting in October to discuss this process. Ms. Watts Woolley gave update on Foster youth sub-committee meeting that took place on July 29, 2015. Student advocate, Melissa Murray was in attendance. She was a foster youth scholarship recipient this year and is an advocate for foster youth on campus. A follow-up meeting has been scheduled for 9/10. Mr. Woolley met with Perry Martin on Veteran’s needs and will keep the Board updated regarding opportunities for Veteran support at Ventura College.

Finance:

- Mr. Montoya gave the report. There was further discussion about funding more promise students (see page 13).

Investment: Mr. Taylor gave the report. Highlights on page 37.

Nominating: Mr. Van Nieuwburg gave the report. There are 9 names to consider. Meetings will take place in the next couple months to explore interests. Bylaws state that the Foundation Board can have up to 30 members.

GENERAL DISCUSSION AND OTHER TOPICS

Mr. Anthony had a concern that Memo A was not voted on at the Full Board meeting. The decision was made at a finance committee meeting but should have been ratified at the full board meeting. Dr. Jefferson reminded the board of the meeting provisions required by the Brown Act.

- Motion: Ms. Hemming moved approval of Memo A: Confirmation of borrowing Operating Reserve to fund additional VC Promise Students for 2015-2016. Mr. Anthony opposed. MSC.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:50 p.m.



Sharon Watts Woolley
Secretary, Board of Directors

October 29, 2015

Date

MINUTES TAKEN AND RECORDED BY ADRIANA DOMINGUEZ.