

Ventura College Foundation
BOARD OF DIRECTORS MEETING
Wednesday, June 26, 2019, 5:15 p.m.
Guthrie Hall – Ventura College Campus

MINUTES

A regular meeting of the Board of Directors of the above corporation was held on **Wednesday, June 26, 2019, at 5:15 p.m.** at Guthrie Hall on Ventura College campus in Ventura, CA. The purpose of this meeting was to conduct general business.

A quorum was declared present based on the presence of the following directors:

Directors Present (17): Keith Barnard, Bob Beilin, Ken Collin, Nuris Dante, Elyn Dembowski, Ruth Hemming, Kim Hoffmans, Anne King, Stephen Kipp, Nicole Kreutz, Matt LaVere, Michael Montoya, Kristin Ockert, Michael Schouten, Eleanor Tillquist, Rob van Nieuwburg, Patricia Wendt

Directors Absent (5): Catherine Bojorquez, Boomer Butler, Amy Cherot, Michael Orman, Donna Santo,

VCF Staff Present (5): Jaimee Galvan, Julie Harvey, Susan O’Connell, Gerry Pantoja, Cyndie Whitley

CALL TO ORDER

Board Chair Rob van Nieuwburg called the meeting to order at 5:22 pm.

WELCOME

Mr. van Nieuwburg welcomed board members.

APPROVAL OF ITEMS ON CONSENT AGENDA

- **MOTION:** Dr. Hemming moved that the Board of Directors approve the March 26, 2019 Board of Directors meeting minutes. Mrs. Dembowski seconded. MSC.
- **MOTION:** Dr. Hemming moved the board approve in concept, to support part-time students towards successful completion. Mrs. Dembowski seconded. MSC
- **MOTION:** Dr. Hemming moved the board approve in concept, to extend the VC Promise to support early high school graduates. Mrs. Dembowski seconded. MSC
- **MOTION:** Dr. Hemming moved the board approve in concept, to support marketing full-time and part-time Promise programs separately. Mrs. Dembowski seconded. MSC

GUEST SPEAKER

Mrs. King introduced guest speaker Liz Kraus. Mrs. Kraus is scholarship recipient, donor, retired VC faculty, and an ambassador to the VC Foundation. She shared her personal educational journey as well as her experience as a faculty member at Ventura College. She emphasized the need for students to have access to laptops and Wi-Fi access to be able to complete assignments. Mrs. Kraus suggested a lending program with laptops and asked that board consider looking into supporting such a program. Dr. Hoffmans shared that Golden West College has a program similar to this in place. Ms. Ockert suggested a “learn to earn” program where students can purchase laptops.

ASVC President and new board member, Michael Schouten introduced himself to the board. He shared his excitement to be able to work with VCF and the board over the upcoming 2019/2020 fiscal year. Mr. Schouten stated that in a recent study, 40% of VC students have difficulty studying due to food insecurity. The ASVC will be working diligently with the food pantry on campus to help address these issues.

SOCIAL MEDIA MOMENT:

Ms. Harvey thanked the board members and VCF staff for their assistance in the VC crowd funding campaign. Ms. Harvey also gave the board a sneak peek of the VCF’s new website that is launching in the next month.

COMMITTEE, STAFF, AND ADMINISTRATIVE REPORTS

Board Chair:

Mr. van Nieuwburg had no report.

College President:

Dr. Hoffmans celebrated recent Ventura College’s graduation and nursing pinning ceremonies. She thanked Eleanor Tillquist for donating the funds to provide the pins for the nurses’ graduation. Dr. Hoffmans also shared that the Paramedics program celebrated its 20th year of graduates from the program. Dr. Hoffmans announced that she has appointed Vice President of business services, Cathy Bojorquez to the VCF board as ex officio representative. Dr. Hoffmans invited the board to participate and support in the celebration of the college’s 95th birthday in 2020.

Executive Director:

Mrs. King thanked the board for their end of fiscal year contributions. Mrs. King shared her appreciation to all board members for their passion to help serve students. Mrs. Harvey announced the VC Foundation has reached gold star status with the well-known charity website Guide Star. Mrs. King announced to the board that the 2017 IRS 990’s have been filed and publicized on the VCF website. She also reminded the board of important upcoming events such as the donor appreciation event on 9/12, the board retreat on 8/28, and the strategic planning forum on 10/17. Mrs. King thanked Keith Barnard for leading the effort to renovate and create the avocado orchard on campus for the agriculture program.

SCHOLARSHIPS AND GRANTS COMMITTEE:

Dr. Hemming reported that the spring was a busy time for the committee. She thanked Jaimee Galvan for her hard work and support. Dr. Hemming reviewed the Q3 programs update with the board. She shared the news of a joint meeting with the Program Sustainability committee upcoming in July to discuss support in helping part-time students. She also explained that the VCF is waiting on state legislation regarding the second year Promise Grant (AB2).

PROGRAM SUSTAINABILITY COMMITTEE:

Mrs. Dembowski celebrated news of 100% Presidents circle participation from the board. She discussed the end of fiscal year house party fundraiser from the previous week. Mrs. Dembowski shared a video with the board from the Charitable Foundation and suggested board potential.

MARKETPLACE COMMITTEE:

Mr. van Nieuwburg celebrated news that new produce vendors to begin on Saturdays at the Marketplace. He shared his experience in attending the annual vendor appreciation BBQ this summer, and its impact on the VCF. Dr. Hemming shared that she has been distributing flyers in Ojai to solicit more vendors in the farmer's market area.

FINANCE COMMITTEE:

Mrs. Kreutz briefly discussed the third quarter financials. There were no inquiries regarding the third quarter statement of position, statement of activity, budget vs. actuals, or variance report.

BUDGET COMMITTEE:

Mrs. Kreutz reported that the committee and staff completed the budget process for next fiscal year.

INVESTMENT COMMITTEE:

Mr. Collin stated that investments are currently doing well, and the VCF is satisfied with Payden & Rygel's management of the VCF investment pools.

STRATEGIC PLANNING COMMITTEE:

Dr. Hoffmans reported that the committee has been hard at work, and has a strong outline developed. She announced that Kristin Ockert would be the new co-chair of the committee along with Mike Montoya. Dr. Hoffmans requests individual committees to provide feedback particular to the committee's specific needs and projects to assist in the strategic planning process. Dr. Hoffmans encouraged the board to attend the follow up strategic planning forum on October 17, 2019. Stephen Kipp announced he would be joining the committee at the next meeting.

NOMINATING COMMITTEE:

Mr. LaVere shared that the board direct any nominations of potential board members to the nominating committee for the process of review. Mr. LaVere announced the board retreat

would be on August 28, 2019 at Finney’s Craft House in downtown Ventura. He encouraged all board members to attend the offsite gathering and fellowship.

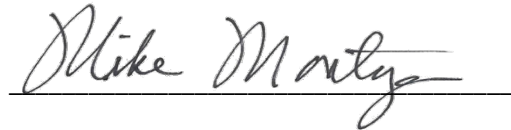
PERSONNEL COMMITTEE:

Mr. LaVere reported that the committee completed the yearly review of the Executive Director. He shared that the discussion of employee compensation is on hold, and will be revisited after the CalPERS benefits discussions/negotiations have been completed by the district.

ADJOURNMENT

- **MOTION:** Mr. Montoya moved to adjourn. Mr. LaVere seconded. MSC

There being no further business, the meeting was duly adjourned at 6:35 pm.



Mike Montoya
Secretary, Board of Directors

September 5, 2019

Date

MINUTES TAKEN AND RECORDED BY SUSAN O’CONNELL.