



VENTURA COLLEGE FOUNDATION
your dreams. our mission.

BOARD OF DIRECTORS - Regular Meeting

Wednesday, December 18, 2019, 5:15 p.m.

Ventura Yacht Club – 1755 Spinnaker Dr., VTA CA

AGENDA

- | | | |
|-----------|--|---------------|
| 5:15 p.m. | A <u>CALL TO ORDER</u> | VAN NIEUWBURG |
| | PUBLIC COMMENTS: This is an opportunity for members of the public to address the Ventura College Foundation Board of Directors. | |
| 5:16 p.m. | B WELCOME | VAN NIEUWBURG |
| 5:17p.m. | C CONSENT AGENDA – Single action for approval of items listed below: | VAN NIEUWBURG |
| | 1) Approval of Minutes of the September 25, 2019 Board of Directors Meeting | |
| | 2) Action Item A - Approval of Don Degner as a member of the board | |
| | 3) Action Item B - Approval of 2018 Tax Form 990 | |
| 5:25 p.m. | D GUEST SPEAKER – DANA BOYNTON | KING |
| 5:30 p.m. | E ASVC PRESIDENT INTRODUCTION – DAISY CASTILLO | KING |
| 5:33 p.m. | F ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION | VAN NIEUWBURG |
| 5:35 p.m. | G COMMITTEE, STAFF & ADMINISTRATIVE REPORTS | |
| | 1) Board Chair – General Update | VAN NIEUWBURG |
| | 2) College President – General Update | HOFFMANS |
| | 3) Executive Director – General Update | KING |
| | 4) Scholarship & Grants Committee | HEMMING |
| | 5) Program Sustainability Committee | DEMBOWSKI |
| | 6) Marketplace Committee | VAN NIEUWBURG |
| | 7) Finance Committee | KREUTZ |
| | 8) Investment Committee | COLLIN |
| | 9) Strategic Planning Committee | OCKERT |
| | 10) Nominating Committee | LAVERE |
| | 11) Personnel Committee | LAVERE |

- 6:10 p.m. **H** GENERAL DISCUSSION & OTHER TOPICS ALL
- 6:15 p.m. **I** STRATEGIC PLANNING REVIEW OCKERT
- 6:45 p.m. **J** ADJOURNMENT VAN NIEUWBURG

INFORMATIONAL:

1. Agenda of Full Q2 BOD December 18, 2019 (pages 1-3)
2. Minutes of the September 25, 2019 Full Board meeting (pages 4-7)
3. Action Item A – Recommend Approval of board prospect (page 8)
4. Action Item B – Recommend Approval of 2018 Tax Form 990 (page 9)
5. Minutes of the September 11, 2019 Executive Committee Meeting (pages 10-12)
6. Minutes of the November 19, 2019, Scholarship & Grants Committee Meeting (pages 13-14)
7. Programs Update (page 15)
8. Minutes of the October 23, 2019 Programs Sustainability Meeting (pages 16-17)
9. Public Relations Report (pages 18-26)
10. Fundraising Gift Reports (pages 27-29)
11. Good News Development Activity Report (pages 30-32)
12. Anticipated Planned Gifts Report (pages 33-34)
13. Minutes of the November 4, 2019 Marketplace Committee (pages 35-36)
14. Minutes of the September 11, 2019 Finance Committee (page 37)
15. Q1 Balance sheet (pages 38-39)
16. Q1 Profit & Loss Budget vs Actual (pages 40-43)
17. Q1 Profit & Loss by class (pages 44-47)
18. Q1 Variance report (page 48)
19. Minutes of the November 25, 2019 Investment Committee Meeting (pages 49-50)
20. Q1 Investment Portfolio (pages 51-65)
21. Minutes of the September 5 2019 Strategic Planning Committee (page 66)
22. Minutes of the November 15, 2019 Strategic Planning Committee (pages 67-68)
23. Minutes of the December 3, 2019 Nominating Committee Meeting (page 69)
24. Board of Directors Roster (page 70)
25. Board of Directors Committee Chart (page 71)
26. Board Calendar 2019/2020 (page 72)
27. Staff Organizational Chart (page 73)