

**Ventura College Foundation**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, December 18, 2019, 5:15 p.m.**  
Ventura Yacht Club – 1755 Spinnaker Drive Ventura CA 93001

**MINUTES**

A regular meeting of the Board of Directors of the above corporation was held on **Wednesday, December 18, 2019, at 5:15 p.m.** at Ventura Yacht Club – 1755 Spinnaker Drive Ventura CA 93001. The purpose of this meeting was to conduct general business.

A quorum was declared present based on the presence of the following directors:

**Directors Present (19):** Bob Beilin, Catherine Bojorquez, Daisy Castillo, Amy Cherot, Ken Collin, Nuris Dante, Don Degner, Ellyn Dembowski, Abra Flores, Ruth Hemming, Kim Hoffmans, Anne King, Stephen Kipp, , Matt LaVere, Michael Montoya, Kristin Ockert, , Donna Santo, Eleanor Tillquist, Rob van Nieuwburg,

**Directors Absent (6):** Keith Barnard, Boomer Butler, Nicole Kreutz, Michael Orman, Patricia Wendt, Harald Wulff

**VCF Staff Present (4):** Jaimee Galvan, Julie Harvey, Susan O’Connell, Gerry Pantoja,

**CALL TO ORDER**

Board Chair Rob van Nieuwburg called the meeting to order at 5:20 pm.

**WELCOME**

Mr. van Nieuwburg welcomed board members.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

**MOTION:** Mrs. Dembowski moved to approve the consent agenda. Mr. Montoya seconded. MSC.

The consent agenda contained approval for the following:

- Minutes of the September 25, 2019 Board of Directors Meeting
- New board member Don Degner
- 2018 Tax Form 990

**GUEST SPEAKER**

Mrs. King introduced Ventura College library team member, Dana Boynton. Mrs. Boynton illuminated to the board the growth and positive effects that the lending library has had over the past several years. The students have benefited tremendously, and have saved \$11 million in textbook support. Mr. LaVere inquired as to feedback from students. Mrs. Boynton shared

that Mrs. Galvan created an application process for students to sign up for the lending program, which helps gather data and provides feedback from the students. Dr. Hoffmans mentioned the ideal of zero costs textbooks through open resources; the college and district are actively working on this. Dr. Woolley shared that the large cost reduction of books for students helps to increase student attendance. Dr. Woolley thanked the board for all of their work in keeping the lending program moving forward in memory of former board member, David Bianco.

Mrs. King introduced ASVC student president, Daisy Castillo. Ms. Castillo shared her excitement to be a member of the board as student representative. Ms. Castillo shared her personal story of how she came to attend Ventura College utilizing the VC Promise and receiving scholarships through the VC Foundation. Her career goal is to work at a community college.

## **COMMITTEE, STAFF, AND ADMINISTRATIVE REPORTS**

### **Board Chair:**

Mr. van Nieuwburg shared the good news of the successful grand opening of the avocado orchard at Ventura College. He also thanked the board members that attended the Coffee with the President event as well as the most recent house party.

### **College President:**

Dr. Hoffmans celebrated the news that the Aspen Institute named VC as one of the top 125 colleges. Dr. Hoffmans stated that she is proud of the high quality of education that Ventura College provides to its students. Dr. Hoffmans thanked Eleanor Tillquist for sponsoring the nursing pins at the recent graduation ceremony for nursing students. The Agriculture program has new projects such as a non-credit curriculum for food safety as well as plant science. The college is also collaborating with a local veterinarian hospital to begin a veterinarian technician program. The college also received funding through the Haas Foundation. Dr. Hoffmans shared news of 95<sup>th</sup> anniversary planning committee that is working on “friend raising” ideas. Dr. Hoffmans explained how the President’s Coffee events are increasing the opportunity for conversations of ideas and suggestions around campus and the community. She also explained that board members are ambassadors to the college and assist in keeping the community engaged with the college.

### **Executive Director:**

Mrs. King thanked board members Ruth Hemming, Nuris Dante, Ken Collin, Ellyn Dembowski, and Rob van Nieuwburg for cohosting the holiday party. Mrs. King reminded the board to be sure to complete the sexual harassment training required by California state law. She noted that Ms. O’Connell would have all the forms necessary for board members to sign and update such as board agreements, conflict of interest, and the volunteer agreement. Mrs. King shared the news that moving forward the campus will be processing all donations through the VC Foundation.

### **SCHOLARSHIPS AND GRANTS COMMITTEE:**

Dr. Hemming reported that the committee is working to create and update policies and procedures regarding VCF programs. They are also working on ideas to support part time students. Dr. Hemming briefly reviewed the programs update report in the board packet.

### **PROGRAM SUSTAINABILITY COMMITTEE:**

Mrs. Dembowski specified that the committee's main goal is to raise funds for programs. She reviewed the anticipated planned gift report. Mrs. Dembowski highlighted the upcoming house party in honor of scholarship readers to help fund a Reader Merit Scholarship Award. She also encouraged the board to attend the Presidents Circle basketball event in February. Mr. Pantoja celebrated news that the recent DACA Scholarship House Party fundraiser raised \$8,000.

### **MARKETPLACE COMMITTEE:**

Mr. van Nieuwburg emphasized the importance of increasing business on Saturdays at the Marketplace. He noted that Sundays are busy and Saturdays are building up with new produce vendors. He also shared the newest idea of a garage sale event on each first Saturday of the month that includes free space rental for new vendors. Mr. van Nieuwburg informed the board about an upcoming solar project the district is planning for the campus east parking lot that will affect weekend business for an unknown period. Mrs. King is working closely with the college district to minimize weekend business disruption and financial loss.

### **FINANCE COMMITTEE:**

Mrs. King introduced the VC Foundation's new CPA, Juli Blasingame. Mrs. Blasingame shared her enthusiasm to be a part of the VCF team, and that she is looking forward to working with the board. Mrs. King asked the board if there were any questions regarding the quarterly financials. No questions were submitted.

### **AUDIT COMMITTEE:**

No report

### **INVESTMENT COMMITTEE:**

Mr. Collin recognized that investments are doing well. He also mentioned new pools have been established, and are doing well. Dr. Beilin shared information on his discussion with the donor contact regarding the investment strategy on pool 2.

### **NOMINATING COMMITTEE:**

Mr. LaVere shared that the committee has been in discussion regarding a long-term five-year succession plan for the executive board team. He encouraged the board to reach out to the nominating committee in regards to committee chairs and executive team ideas.

### **PERSONNEL COMMITTEE:**

No report

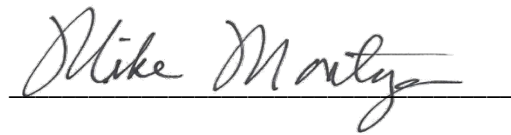
**STRATEGIC PLANNING COMMITTEE:**

Ms. Ockert reviewed the drafted six year Strategic Plan that the committee and writing team had created over the past several months. The board then read over sections and provided feedback and questions. Dr. Hoffmans stated she wants to make sure that the focus always be *students first*. Dr. Bojorquez mentioned importance of successful college and VCF collaborated activities. Ms. Dembowski emphasized that the college is responsible for the implementation of student success programs.

**ADJOURNMENT**

- **MOTION:** Mr. LaVere moved to adjourn. Mrs. Dembowski seconded. MSC

There being no further business, the meeting was duly adjourned at 6:50 pm.



**Mike Montoya**  
**Secretary, Board of Directors**

**March 4, 2020**

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**Date**

*MINUTES TAKEN AND RECORDED BY SUSAN O'CONNELL.*